

Memorandum

To: University Research Community

From: Robert M. Gutierrez, Director of Pre-Award
Division of Research

Subj.: NSF Fastlane Compliance Checking

Date: March 14, 2013

The Division of Research would like to advise the University Research Community that beginning March 18, 2013, the NSF will enhance the FastLane system to begin automated compliance checking of all required sections of proposals.

Fastlane will check to ensure that the proposal has all of the following sections uploaded into the system:

Project Summary	Budget Justification
Project Description	Current and Pending Support
References Cited	Facilities, Equipment and Other Resources
Biographical Sketch(es)	Data Management Plan
Budget Postdoctoral Mentoring Plan (if applicable)	

Please note that FastLane will not check for compliance of:

- Formatting
- Page Length (except for the Project Summary)
- Content

Proposal submission instructions for conferences, symposia or workshops; international travel grants; or program solicitations may deviate from the NSF GPG instructions that require the above sections. If the submission instructions do not require one of the above sections to be provided, PIs will need to upload a document in that section of the proposal that states, "Not Applicable."

Additionally, PIs providing Biographical Sketches and/or Current and Pending Support information for Principal Investigators (PIs), co-PI(s) or Senior Personnel as a single PDF file associated with the PI, must insert text or upload a document in that section of the proposal that states, "Not Applicable," for any co-PI or Senior Personnel so that FastLane will accept the proposal for submission.

Fastlane will prevent the Division of Research from submitting proposals that do not adhere to the above referenced guidelines.

Additional information regarding the new Fastlane compliance check is available online at:

<http://www.nsf.gov/bfa/dias/policy/autocompliance.jsp>

If you have any questions regarding the compliance checks in Fastlane please feel free to contact your Pre-Award representative in the Division of Research at 305-348-2494.

DIVISION OF RESEARCH
DIRECTOR OF PRE-AWARD

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