

**Memorandum**

To: University Research Community

From: Roberto M. Gutierrez, Director of Pre-Award  
Division of Research

Subj.: Fringe Benefit Rates for Proposals and Revised Internal Budget Sheet

Date: April 19, 2011

The University has revised the fringe benefit rates for the 2011-2012 fiscal year, therefore the fringe benefit rates used at proposal stage have been revised as follows:

<b>Employee Group</b>	<b>Pooled Fringe Benefit Rate</b>
Faculty / Administrative (formerly A&P)	31.88%
Staff (formerly USPS)	47.97%
Other OPS and Temporary Faculty (except students)	2.84%
Student OPS	0.33%

The internal budget sheet used at proposal stage has been revised to reflect these changes in the fringe benefit rates. The internal budget sheet has also been revised with several other enhancements which include the calculation of the subcontractor’s budget that is subject to F&A as well as providing the PeopleSoft budgeting accounts codes used at award stage. The revised budget sheet is available for download at <http://research.fiu.edu/forms/forms.html>.

Both the revised fringe benefit rates and the revised internal budget sheet will be discussed at our upcoming Quarterly Research Administrators Meeting on April 26<sup>th</sup>, 2011 in the MARC Pavilion from 10:00 am – 12:00 pm.

If you have any questions about these changes to the fringe benefit rates used at proposal stage or the revised internal budget sheet then please feel free to contact your Pre-Award representative (<http://research.fiu.edu/staff/staffListing.html>) at 305-348-2494 for further assistance.