

Memorandum

To: University Research Community

From: Roberto M. Gutierrez, Director of Pre-Award
Division of Research

Subj.: Changes to NIH Research Performance Progress Reports (RPPR) Effective Immediately

Date: October 6, 2014

The NIH has released Notice Number NOT-OD-14-113 regarding NIH Research Performance Progress Reports (RPPR) received on/after October 1, 2014. Please note that effective immediately NIH annual RPPR reports must include a section to describe how individual development plans (IDPs) are used to identify and promote the career goals of graduate students and postdoctoral researchers associated with the respective award.

Institutionally, FIU has chosen to require that IDPs are used for all graduate students and postdoctoral fellows associated with NIH grant awards. To comply with the new NIH policy, investigators preparing RPPRs must report on the use of IDP's at FIU in Section B. Accomplishments. Specifically, in the box for Question B.4, which asks whether the project provided opportunities for training and professional development. Please note that actual IDPs should not be included in the RPPR. Instead, grantees will report on whether they use IDPs for all the graduate students and postdoctoral researchers included in Section D. list of Participants.

In order to facilitate compliance with this requirement the Division of Research has prepared a guide of suggested responses to this new requirement which is available at <http://research.fiu.edu/proposal-preparation/templates/rpr-idp.html>. Also the NIH Assurance Form has been updated to collect a certification from the PI in adhering to this new requirement.

Additionally please note that as per NIH Notice Number NOT-OD-13-097 effective October 17th, 2014 the NIH is also requiring an NIH eRA Commons ID for all undergraduate and graduate students with one person month of effort or more listed in the RPPR. The RPPR will not be accepted for submission by the NIH without the eRA Commons ID for all undergraduate and graduate students that meet this criteria.

Additional information regarding these notices is available at <http://grants.nih.gov/grants/guide/notice-files/NOT-OD-14-113.html> and <http://grants.nih.gov/grants/guide/notice-files/NOT-OD-13-097.html>.

Please note that these changes in the NIH RPPR and other items of interest will be discussed at our upcoming Quarterly Research Administrator's Meeting (QRAM) scheduled for October 28th, 2014 from 10:00 AM – 12:00 PM in the MARC Pavilion. If interested in attending our upcoming QRAM meeting then please RSVP by visiting https://jfe.qualtrics.com/form/SV_0dirQwMB9dv38K9

If you have any questions about this guidance from the NIH or need an eRA Commons ID issues for your undergraduate or graduate student then please feel free to contact your Pre-Award representative (<http://research.fiu.edu/dor/pages/staff-directory.html>) at 305-348-2494 for further assistance.