

Memorandum

To: University Research Community

From: Roberto M. Gutierrez, Director of Pre-Award
Division of Research

Subj.: New Biographical Sketch Format Required for NIH Grant Applications

Date: December 2, 2014

The NIH has released Notice Number NOT-OD-15-024 regarding new Biographical Sketch format required for NIH and AHRQ grant applications submitted for due dates on or after January 25, 2015. Between now and January 25th, 2015 applicants will have the option of using the old or new biosketch format. The revised biosketch template and instructions are now available on the NIH SF 424 (R&R) Forms and Applications page at <http://grants.nih.gov/grants/funding/424/index.htm#format>.

Some highlights of the new format include:

- Extends the page limit from four to five pages
- Allows researchers to describe up to five of their most significant contributions to science, along with the historical background that framed their research.
- Investigators can outline the central findings of prior work and the influence of those findings on the investigator's field.
- Investigators involved in Team Science are provided the opportunity to describe their specific role(s) in the work.
- Each description can be accompanied by a listing of up to four relevant peer-reviewed publications or other non-publication research products, including audio or video products; patents; data and research materials; databases; educational aids or curricula; instruments or equipment; models; protocols; and software or netware that are relevant to the described contribution.
- In addition to the descriptions of specific contributions and documentation, researchers will be allowed to include a link to a full list of their published work as found in a publicly available digital database such as MyBibliography (<http://www.ncbi.nlm.nih.gov/books/NBK53595/>) or SciENCv (<http://www.ncbi.nlm.nih.gov/sciencv/>).

Additional information regarding this notice is available at <http://grants.nih.gov/grants/guide/notice-files/NOT-OD-15-024.html>.

If you have any questions about this guidance from the NIH then please feel free to contact your Pre-Award representative (<http://research.fiu.edu/dor/pages/staff-directory.html>) at 305-348-2494 for further assistance.