

Memorandum

To: University Research Community

From: Roberto M. Gutierrez, Director of Pre-Award
Division of Research

Subj.: Electronic Proposal Routing Approval Forms (ePRAF) and PantherSoft Financials 9.2 Upgrade

Date: December 9, 2014

As a result of the PantherSoft Financials 9.2 Upgrade, the ePRAF routing functionality will become inactive as of close of business on Monday, December 15th, 2014.

In an effort to ensure a smooth transition to PantherSoft 9.2, all departmental and Division of Research ePRAF routes should be brought to a conclusion by the aforementioned deadline.

For proposals that need to be submitted between December 16th, 2014 and January 5th, 2015, email approvals will need to be provided by the respective approvers to the Division of Research in lieu of ePRAF routing certifications.

Please note that while routing functionality will be inactive, units will still have the ability to enter data and access ePRAFs through close of business on December 30th, 2014. At that time PantherSoft Financials will be unavailable until the upgrade is complete and the system resumes functionality on Monday January 5th, 2015.

If you have any questions about the ePRAF routing functionality, please feel free to contact your Pre-Award representative (<http://research.fiu.edu/dor/pages/staff-directory.html>) or call 305-348-2494 for further assistance.

If you would like more information about the PantherSoft 9.2 Upgrade Project you may visit the project website at <http://panthersoft.fiu.edu/projects-2/financials-9-2-upgrade>.