



SOP #: 803.01

Title: SOP - Operation of the Dumping Station

Approvals:

Attending Veterinarian

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Date:

10/11/12

Assistant Director LAR

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1. Purpose

1.1 The intent of this standard operating procedure (SOP) is to describe proper procedures for the usage of the dumping station unit

2. Responsibility

2.1 ACF Personnel

3. Definitions

3.1 ACF - Animal Care Facility

4. Guidelines

4.1 Turn on the power and fluorescent light of the Dumping Station Unit. Power buttons are located on the right side of the unit. Let the machine run for at least 3 minutes before to begin dumping dirty cages

4.2 Wear full PPE including goggles and ear plugs when dumping dirty cages. To avoid slipping Rubber boots or soles are always recommended when working in the dirty side of the cage washer.

4.3 Avoid water from entering the Dumping Station Unit

4.4 Ensure the waste container is lined with a plastic bag at all times. Always avoid overloading the waste container. 40lbs per bag should be the maximum weight

- 4.5 Set your cart with dirty cages to the left or right of the Dumping Station Unit. Avoid repeatedly turning your body to grab the dirty cages from the cart.
- 4.6 All contaminated cages with Biohazard Materials must be autoclaved or decontaminated prior to dumping
- 4.7 When the waste container is full, pull it away from the Dumping Station Unit and remove the bags and discard it into one of the building dumpsters in the cargo area. Line the waste container with a new bag and slide the container back under the Dumping Station Unit
- 4.8 Upon completion of work, the station should be allowed to run for another 2-3 minutes undisturbed to eliminate airborne contaminants from the work area.
- 4.9 Wipe down the interior surface of the station with Process NPD and dry it out with paper towels
- 4.10 Inspect and clean the pre-filter at least once a week. If pre-filter is damaged, replace it immediately with a new one
- 4.11 Always wash your hands after removing your gloves or leaving the dirty side wash area.
- 4.12 Turn off the fluorescent light and Dump Station blower after each use

## 5. References

- 5.1 N/A