

Research with Miami-Dade County Public Schools

The purpose of this document is to help facilitate the process for FIU investigators who are planning to conduct research in the Miami-Dade County Public Schools System (M-DCPS) as part of their studies. The following steps were developed jointly between the FIU Institutional Review Board (IRB) and the M-DCPS Research Review Committee (RRC). Please follow the steps below:

- **Obtain FIU IRB Approval:** All research studies involving human subjects must be submitted to the FIU IRB for review and approval prior to conducting the study. For more information please visit: <http://research.fiu.edu/irb/>
- **Obtain M-DCPS RRC Approval:** Upon approval from the FIU IRB, the investigator should then submit the M-DCPS RRC application form, which must include a copy of FIU IRB Approval letter. This application complies with the School Board rule 2605, which states that *“Any request from people outside the public school system, or from employees seeking university degrees, must be submitted to the Research Review Committee (RRC).”* The application form can be found at: <http://oer.dadeschools.net/ResearchReviewRequest/ResearchReviewRequest.asp>
- **Submit M-DCPS RRC Approval Letter to FIU:** Upon approval from M-DCPS RRC, the investigator must submit a copy of the M-DCPS RRC approval letter to the FIU IRB Office (Office of Research Integrity) via an IRB Amendment Form submission to complete the process.