

Researcher's Timeline

The timeline below outlines typical milestones in the funding process, from early conceptualization of the project to the closeout of the project, and shows which group within ORED specializes in each area.

Grant & Research Timeline	ORED Groups									ORED Contact	Telephone
	Developmt.	Pre-Award	Post-Award	Integrity	Budget	Admin	Lab Space	Partnerships	Tech Mgmt. & Comm.		
Have project ideas										Maureen Pelham	305-348-0485
Identify collaborators										Maureen Pelham	305-348-0485
Find a funding opportunity										Maureen Pelham	305-348-0485
Draft reviews										Maureen Pelham	305-348-0485
Obtain University templates										Maureen Pelham	305-348-0485
Find colleagues who share my professional interests										Maureen Pelham	305-348-0485
Fill out an Electronic Proposal Routing Approval Form (ePRAF)										Robert Gutierrez	305-348-8312
Prepare a budget										Robert Gutierrez	305-348-8312
Prepare proposal package for submission										Robert Gutierrez	305-348-8312
Submit proposal										Robert Gutierrez	305-348-8312
Draft a subcontract or consulting agreement										Robert Gutierrez	305-348-8312
Apply for a no cost extension										Robert Gutierrez	305-348-8312
Conduct research with humans, animals or rDNA										Christopher Grayson	305-348-8379
Hire staff										Tonja Moore	305-348-3049
Help with travel, purchasing issues on my grants										Tonja Moore	305-348-3049
Obtain space and/or equipment for my funded research										Luis Salas	305-348-5952
Report effort on my grant										Mirtha Alberto	305-348-0166
I may have an invention										Pedro Hernández	305-348-3051
Set up my award to access the funds										Donna Kiley	305-348-2133
Modify my budget										Donna Kiley	305-348-2133

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Understand my available balance										Donna Kiley	305-348-2133
Guidance processing an expense										Donna Kiley	305-348-2133
Find out who approves my travel authorization										Donna Kiley	305-348-2133
Find out if an expense is allowable on the project										Donna Kiley	305-348-2133
Establish and process participant payments?										Donna Kiley	305-348-2133
Collect funds from sponsor										Donna Kiley	305-348-2133
Help me with the close out										Donna Kiley	305-348-2133
Find external collaborators										Henry Artigues	305-302-0323
Schedule a visit to a funding agency to meet with program officers										Henry Artigues	305-302-0323
Invite a program officer to make a presentation at FIU										Henry Artigues	305-302-0323



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