



Animal Care Facility Form

TITLE: Animal Facility Orientation of New Personnel at FIU

Document No.: 902.01.frm

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APPROVED: [Signature] (Attending Veterinarian)

Summary of Changes to this Document:

Distribution:
(1) Animal Facility

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New Personnel Information:

Name: _____ **Start date:** _____

Personnel Status: _____ **Principal Investigator:** _____

Item	Date of Training	Trainer Initials
Animal Regulations Governing Animals Used For Research and Teaching & FIU(Animal facility Orientation)		
Introduction to the Animal Facility Training Program & Website		
The Guide, AWA, PHS Policy (copies to be returned)		
Introduction to Facility/Animal related paperwork/forms		
Animal Vendor Information and acclimation of animals.		
Introduce AALAS Certification Program (provide manual if applicable)		
SOP's were introduced and the trainee understands they are responsible for reading all applicable current revisions.		
Reporting Animal Welfare Concerns - Mechanisms and Phone Numbers		
Veterinary Team Contacts: Animal Facility list of phone numbers/contacts.		
Reporting Animal emergency.& Facility Issues (lights out, water leaks, etc)		
Dress Code Procedures/Handling of Caging & Animals		

Signature of Personnel Completing Orientation / Date

Signature of Attending Veterinarian / Date