** PURCHASE of ELECTRONIC DEVICES on FEDERAL AWARDS**

*Office of Research and Economic Development (ORED)*

**Date: October 8, 2015**

**Proposal / Award ID(s)**

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**Project ID(s): Allocation of use (%)**

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**Device(s) for which exception is requested:**

In general the guidance provided by the federal government indicates that computers and other personal electronic devices are not an allowable direct cost on sponsored projects given that general purpose computing support is considered to be an administrative cost covered by F&A.

Given that computers and electronic devices (tablets, printers) are generally used for many activities (for example, instruction, research, community service, administration) the general guidance is that these devices do not meet the threshold requirements that permit the direct charging of their acquisition to a sponsored project.

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In some specific and unique cases the use of these devices specifically required for individual research projects can be justified as directly benefitting those awards. Please list item(s) and check any and all applicable uses for the device(s) being purchased;

[ ]  Controlling an instrument

[ ]  Acquiring data from an instrument

[ ]  Numerical calculations and simulations

[ ]  Image and video analysis

[ ]  Data analysis and manipulation

[ ]  Data mining

[ ]  Writing computer code for the sponsored project

[ ]  Preparation of testing materials and recording of participant responses

[ ]  Device is used to record data while in the field, (e.g. archeological site)

[ ]  Other (provide explanation to determine justifiable use benefiting the award)

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I certify that the electronic device(s) being purchased is for the furtherance of the research funded by this project, for the uses selected above and exclusively used for the project(s) (at least 95% used for the programmatic conduct of the sponsored project).

Print PI Name PI Signature

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ORED Approval

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