

Memorandum

To: University Research Community

From: Roberto M. Gutierrez, Associate Vice President for Research

Re: Electronic Proposal Routing Approval Form (ePRAF) Update

Date: July 3, 2023

The Office of Research and Economic Development (ORED) advises the University research community of the following update to the Electronic Proposal Routing Approval Form (ePRAF) to address the National Science Foundation (NSF) Responsible and Ethical Conduct of Research (RECR) requirements.

Proposals submitted to the NSF on or after July 31, 2023 will require that faculty and other senior personnel supported by NSF awards receive training in the Responsible and Ethical Conduct of Research (RECR).

This NSF update expands the current Responsible Conduct of Research (RCR) training to include faculty and senior personnel listed on the proposal and/or supported by the award. The existing training requirements only mandated undergraduate students, graduate students, and postdoctoral researchers to take this course. The update also requires RECR training to address mentor training and mentorship.

The CITI RECR training course was updated July 1, 2023 to reflect these mandatory requirements. The training is available at <https://about.citiprogram.org/course/responsible-conduct-of-research-basic/>.

Please note that all personnel listed on NSF proposals are advised to take the mandatory RECR training no later than 60 days from submission of a proposal to the NSF to mediate potential award delays due to not having taken the mandatory training.

Additionally, question 45 has been added to the ePRAF to address this requirement:

“If this proposal is being submitted to the National Science Foundation (NSF), have all listed personnel in the proposal taken the NSF-mandated Responsible and Ethical Conduct of Research (RECR) training course? If not, all personnel listed in this proposal must take the RECR course within 60 days of submitting this proposal. If proof of successful course completion is not provided by award stage for all personnel listed on this application any resulting award will be placed on hold until RECR requirements are met. If this proposal is not being submitted to the NSF a “no” response with an “n/a” comment is acceptable. The RECR course is available at <https://about.citiprogram.org/course/responsible-conduct-of-research-basic/>. (added 07/03/23).”

If there are any questions regarding the NSF Responsible and Ethical Conduct of Research (RECR) training requirements feel free to contact your ORED Proposal Services Team representative (<http://research.fiu.edu/ored/staff-directory/>) for further assistance.