

Step 1: Log into FIU's iThenticate

Log into FIU's Research at <https://research.fiu.edu/cyberinfrastructure/applications/ithenticate/>

Step 2: Click on **Access iThenticate**

Enter your FIU's Username and Password (same as your AD credentials)

Step 3: Click on My Documents

Click on Upload a File (right hand side of the webpage)
Follow the prompts to complete running the manuscript
To view results, click the % under Report

*Training video on How to Upload Documents at https://youtu.be/87U2CoPf4_w

Step 4: Set Filters & Settings in iThenticate (Funnel Shape , in lower right)

- ✓ Exclude Quotes
- ✓ Exclude Bibliography
- ✓ Exclude sources that are less than 1%

Once the settings above are selected, click on Apply Changes

Step 5: Download PDF of iThenticate report

Click on the Print Button (, lower left)

If the file is too large (greater than 25 MB), compress it by using your Adobe's software or a PDF compression tool such as <https://www.adobe.com/acrobat/online/compress-pdf.html>.

Step 6: Forward it to your student for discussion